

SALT LAKE COUNTY SHERIFF'S OFFICE COMBINED LEADERSHIP MEETING



Date: October 04, 2017

Time: 0800 Hours

Present:

Sheriff Rosie Rivera	Lieutenant Shanda Gonzalez
Undersheriff Scott Carver	Lieutenant Dave Hall
Chief Kevin Harris	Lieutenant Corey Kiddle
Captain Ron Adams	Lieutenant Rick Morse
Captain Matt Dumont	Lieutenant Dave Sperry
Captain Rebecca Greene	Jimmie Long, MH Director
Captain Jeremy Martinez	Rob Ballard, RN, Nursing Supervisor
Captain Mike Schultz	Carrie Hackworth, Fiscal
Captain Jaren Tame	Lannie Chapman, DA
Richard Bell, Health Authority	Liam Keogh, DA
Lieutenant Heather Beasley	Charlotte Halverson, CAB
Lieutenant Gary Beers	Sherry McConkey, Executive Secretary
Lieutenant Bart Bennett	Carol McAlister, Secretary
Lieutenant JR Burbidge	
Lieutenant Brent Dietrich	
Lieutenant Javier Gonzalez	

Sheriff Rivera

- Working on the budget and at the very least focusing on officer safety issues including staffing;
- Mayor's staff is indicating that Oxbow will be opening at some point in the future, with a goal of July 1, 2018. If it does occur, Chief Harris will be placed in charge of managing Oxbow;
- Looking ahead to appointing a new Corrections Chief with good leadership abilities being an important aspect of that position. Along with that discussion, the Sheriff encouraged staff to be mentors for people who one day will take on leadership roles within the organization.

Undersheriff Carver

- Discussed the jail rate meeting that he and Carrie attended yesterday where the method used by the State to calculate what they are going to pay the Counties for Jail contracting and jail reimbursement was settled. Our purpose for attending was to participate in the conversations and educate them on the realities of how that money is used;
- The other discussion was on the Rio Grande contract money that we have. In that discussion, the state funding for the project was in question since when the money was appropriated the state said that they would not fund for COP prisoners, which made it difficult to find 300 prisoners to send to contracting counties. While this situation is being worked out the County is paying for the 100 prisoners involved.

Captain Martinez

- The water tank in the kitchen at ADC needs to be replaced and it is currently out to bid;
- Moving forward with the Oxbow retrofit;
- Issues with Keefe are being worked out thanks to Lt. Dietrich and Cheri;
- MP3 players will be available through commissary the first part of November;
- Discussed ongoing radio issues with regard to obstructions interfering with radio calls. Motorola is investigating the source of the interruptions.

Lieutenant Dietrich

- Commissary menus have been updated with new pass codes.

Captain Greene

- There will be a fish catch at the pond tomorrow to find out what condition the fish are in;
- Volunteer appreciation dinner to be held on October 12;
- Pumpkins deliveries Oct. 24 & 25;
- Two ewes and a lamb and now grazing at the pond site'
- Thanked the security unit for their handling of the drug incident in the garden.

Captain Adams

- Congratulated his staff for the outstanding way they dealt with the Rio Grande influx;
- Will be meeting with BCI to discuss the new PC statement process that is mandated statewide;
- There are currently four civilian vacancies in processing.

Richard Bell

- Still down a few nursing slots that are being filled by temp nurses for now;
- Have approval to hire EMTs to help fill the gaps;
- CRU up and running;
- New work stations in MH are a big improvement.

Captain Schultz

- Having some problem with instructors not being allowed to teach, especially DT, due to staffing shortages, and this puts us out of POST standards as far as ratio of instructors to students;
- Thanks to Lt. Sperry and staff for managing Rio Grande and staying on top of everything;
- The Sapphire integration with medical is our first major division specific IT project. There has been some learning to be done on the process that County IT wants used, so we have been working on how to manage such projects.

Captain Dumont

- The Competency Restoration Unit has begun. Special thanks to Lt. Beasley who tackled the training and operational coordination;
- Portia Hein is the new Housing Division Office Coordinator;
- Lt. Hall oversees the overtime committee and by the end of the month Housing will be down 45 Deputies. Thus mandatory overtime is going to be reassessed to see what our monthly need is;
- Working with judges to coordinate our process with theirs concerning orders coming from the courts regarding Pro Se prisoners;
- Lt. Burbidge is working with Matt to develop protocol for next of kin notifications;
- CTO training begins on the 12th so there will be staff transfers to accommodate the training;
- Lt. Hall is managing the flow of the ORG2 process involving LDA, DA, Criminal Justice Services, Pre-trial, an appearance by someone from the House of Representatives, and possibly Mayor McAdams. The aim of this meeting is to try to get prisoners into programs as quickly as possible.

- Reported on an incident where Deputy Candagorta successfully used the Heimlich maneuver to clear the airway of a choking prisoner.

Chief Harris

- Reminded staff of the Halloween Party on October 27;
- The Law Enforcement Manual is being reviewed by the executive team to clear up the many changes that going from Officer to Deputy brought about. The manual should be back up by the end of the week, and hopefully will include a Narcan policy;
- An issue that came up at LEADS was Fentanyl and the dangers of it. In fact, the DEA has changed their entire process and no longer do any field testing without proper protective gear;
- Funding for CCC is a long way off so the committee is focusing on getting funding in the next budget to get the treatment aspect of the plan in place;
- Brought up the fund raising idea that Sheriff Rivera would like to start to increase the money available for Shop with a Cop. Sheriff Rivera approved the idea of allowing people who donate to the fund wear a beard for the months before Christmas. The caveat is that in order to wear a beard the person must donate \$40 a month. Female employees will be allowed to color a strand of hair any color they want with the same stipulations as above.

Carrie Hackworth

- Discussed general fund issues. The money coming in will primarily go to compensation and benefit increases;
- The Salt Lake County internal audit team is auditing our purchasing cards, so card holders may be getting a questionnaire whenever something triggers them to question us;
- There is a new process for notifying HR and Payroll when someone has submitted a resignation.

Captain Tame

- Trying to reduce lockdowns necessitated by so many hospital runs;
- Our new canine Logan will be assigned to Deputy Mark Hintze. Training is being conducted with UPD K-9 officers;
- Continuing to work on contract prisoner transfers. Thanks to Sergeant Waldron and the Transportation staff for making it all happen;
- Collaborating with the Health Dept. to clean up homeless camps;
- Hoping to have some underspend in the security electronics upgrade that can be used to purchase new radios;
- ISP graduation Oct. 12.

Lieutenant Javier Gonzalez

- Pre-service Academy graduation is on the 11th at the SOB'
- Next academy starts on Monday the 16th with 32 cadets scheduled to be in the class;
- Deputy Whipp notified Lt. Gonzalez that some employees coming for in-service training do not have their ID badges on. Policy states that when wearing civilian clothing the ID must be displayed.

Lieutenant Bennett

- Commended the Transportation Unit for doing such an excellent job working out the logistics of transporting prisoners to other counties as well as fulfilling their routine duties;
- Reemphasized that the initial call from incident command needs to say what the problem is.

Lieutenant Beasley

- Some staff members have been worried about the Hep A incident in the kitchen. She reported that Hep A vaccine will be available the same time as the flu shots so that problem is resolved;
- Getting the CRU up and running was quite the project but she appreciates the support and assistance she has received. There is a learning curve regarding different uniforms, classification, and handling of these prisoners that is different from the norm. She encouraged staff to come down and see what is going on with this unit.

Lannie Chapman

- Working on GRAMA requests for medical information and thanked medical staff for getting the information to her so quickly;
- Will be working on updating Health Services policy for the upcoming NCCHC inspection.

Rob Ballard

- Hepatitis A is not isolated to the jail but is out in the community as well. Health Department nurses will be administering vaccinations to all prisoners who want it.

Lieutenant Sperry

- Have done updates in some of the housing units on the video management system. All units will be upgraded in time;
- IS Liaison Deputies went through training on a new prox card management system designed to monitor volunteers and track how often they enter the jail;
- Finalized pieces to get updates to the touch screens identifying prisoners that are in cells. It will also identify classifications, pink card issues and security issues.

Lieutenant Hall

- Thanked the IS Liaison staff for setting up work stations and wireless access, Support for setting up cubicles and tables, video arraignment for the use of some of their office space, Housing for the use of their multi-purpose rooms, and security for running background checks, all in preparation for the Assessment Project.

Lieutenant Burbidge

- There is an open recruitment for CTO trainers until October 20.

Lieutenant Morse

- Have conducted interviews for four open allocations on SHED/SPLD team. Thanked the UPD Officers for their great work.

Lieutenant Beers

- Impressed with the way graveyard staff are working together, being where they are supposed to be and doing the right things;
- There is a concern about some of the incidents that have occurred in Visiting on graves, and staff is afraid for their safety at times.

Sheriff Rivera

- Brought up the Class C uniform issue and stated that she is open to suggestions and opinions on the subject.

Next Meeting 11-01-17

@ 0800 Hours
SOB Command Staff Room